



COMMONWEALTH of VIRGINIA

Department of Health

Office of Licensure and Certification

M. Norman Oliver, MD, MA
State Health Commissioner

TTY 7-1-1 OR
1-800-828-1120

9960 Mayland Drive, Suite 401
Henrico, Virginia 23233-1485
Fax (804) 527-4502

4 September 2018

Louise B. Edwards
Administrative Director, Business Development and Planning
Bon Secours Virginia
110 Kingsley Lane, Suite 511
Norfolk, Virginia 23505

RE: COPN Request No. VA-8409
Bon Secours St. Francis Medical Center, Chester, Virginia
Planning District 15
Establish a Specialized Center for CT Imaging

Dear Ms. Edwards:

This letter is to acknowledge the August 31, 2018 receipt of the letter of intent and enclose the material for your use in filing a certificate of public need (COPN) request for the above-referenced project.

When completing the enclosed application form, you may wish to consult our office, the Division of Certificate of Public Need (DCOPN), in accordance with Part V of the Virginia Medical Care Facilities Certificate of Public Need Rules and Regulations (Regulations).

The Code of Virginia prescribes eight required considerations that provide criteria for the review of COPN applications and Section 32.1-102.3.A of the Code of Virginia requires that COPN decisions "shall be consistent with the most recent applicable provisions" of the State Medical Facilities Plan (SMFP). As a COPN applicant please take note of the SMFP and the eight required considerations and prepare your application accordingly.

The Regulations, the SMFP and the eight required considerations at § 32.1-102.3.B of the Code of Virginia can be found at the following internet addresses respectively.

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section220/>

<https://law.lis.virginia.gov/admincode/title12/agency5/chapter220/section230/>

DIRECTOR
(804) 367-2102

ACUTE CARE
(804) 367-2104

COPN
(804) 367-2126

VDH VIRGINIA
DEPARTMENT
OF HEALTH
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COMPLAINTS
1-800-955-1819

LONG TERM CARE
(804) 367-2100

<https://law.lis.virginia.gov/vacode/title32.1/chapter4/>

When filing the application, please submit two signed copies to my attention at the following address:

Virginia Department of Health
Division of Certificate of Public Need
9960 Mayland Drive – Suite 401
Richmond, Virginia 23233

The Code of Virginia at § 32.1-102.6 requires applications to be transmitted to the DCOPN electronically on compact disk data storage media or email to COPN@VDH.Virginia.Gov, by certified mail or a delivery service, return receipt requested, or by hand, with signed receipt to be provided.

The DCOPN will conduct a preliminary review of the signed application upon receipt to determine its completeness. In accordance with 12 VAC 5-220-290 B, no application will be deemed to be complete for review until the required application fee is paid. The fee schedule is one percent of the proposed expenditure for the project, but no less than \$1,000 and no more than \$20,000. The next review cycle that is available for this project category is scheduled as follows:

BATCH GROUP D/G

Deadline for Submission of Application	October 1, 2018
Deadline for Submission of Any Additional Information Required to Complete Application	November 5, 2018
First Day of Review Cycle	November 12, 2018
Deadline for Completion of DCOPN Review	January 22, 2019
Deadline for Commissioner's Decision (assuming there is no need for an Informal Fact-Finding Conference)	March 11, 2019

Should you have any questions or need further clarification about this review process, please feel free to contact Piero Mannino, the Division of Certificate of Public Need Supervisor, at (804) 367-2137 or by email at Piero.Mannino@VDH.Virginia.Gov.

Sincerely,



Erik Bodin, Director
Division of Certificate of Public Need



V/A-8409

Bon Secours St. Francis Medical Center

August 31, 2018

M. Norman Oliver, MD, MA
State Health Commissioner
Virginia Department of Health
Madison Building
109 Governor Street, 13th Floor
Richmond, VA 23219

RECEIVED
AUG 31 2018
VDH/OLC

VIA EMAIL and FACSIMILE

Dear Dr. Oliver:

I am writing to advise you that Bon Secours-St. Francis Medical Center, Inc. ("Bon Secours St. Francis") intends to file a Certificate of Public Need request for the addition of a new Computed Tomography (CT) unit at a new freestanding center in Chester, Virginia, in Planning District 15.

Please send the appropriate application forms for this undertaking at my office address of 110 Kingsley Lane, Suite 511, Norfolk, VA 23505. Thank you for your attention to this matter.

Sincerely,

Louise B. Edwards
Administrative Director, Business Development & Planning
Bon Secours Virginia

CC: Erik Bodin – Director, Division of Certificate of Public Need, Virginia Department of Health
Elizabeth Breen – Counsel, Hunton Andrews Kurth, LLP
Hannah Kenyon – Senior Counsel, Bon Secours Mercy Health System
Toni Ardabell – Chief Executive Officer, Bon Secours Virginia Health System
Christopher Accashian – Chief Executive Officer, Bon Secours St Francis Medical Center



Hendrick, Sandra <sandra.hendrick@vdh.virginia.gov>

Letter of Intent for Batch Cycle D

1 message

Edwards, Louise <Louise_Edwards@bshsi.org>

Fri, Aug 31, 2018 at 10:00 AM

To: "norman.oliver@vdh.virginia.gov" <norman.oliver@vdh.virginia.gov>, "erik.bodin@vdh.virginia.gov"

<erik.bodin@vdh.virginia.gov>

Cc: "Hendrick, Sandra" <sandra.hendrick@vdh.virginia.gov>, "Elizabeth Breen (ebreen@huntonak.com)"

<ebreen@huntonak.com>, "Matthew D Jenkins (mjenkins@huntonak.com)" <mjenkins@huntonak.com>, "Accashian, Christopher S" <Christopher_Accashian@bshsi.org>

Gentlemen:

Please find attached a Letter of Intent from Bon Secours St. Francis Medical Center for the addition of a new Computed Tomography (CT) unit at a new freestanding center in Chester, Virginia, in Planning District 15.

Sincerely,

Louise Edwards

RECEIVED
AUG 31 2018
VDH/OLC

**Louise B. Edwards, MBA | Business Development/Planning****Bon Secours Mercy Health**

110 Kingsley Lane, Suite 511

Norfolk, VA 23505

757.889.5556 (o) | 757.284.1992 (m)

Exec Assistant: Tiffany Codjoe | 804.281.8043

louise_edwards@bshsi.org

www.bshsi.org

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It may contain information of a Privileged and/or Confidential nature, which is subject to Federal and/or State privacy regulations.

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and permanently delete the original e-mail, attachment(s), and any copies.



Letter of Intent from BSSFMC to Add CT at New Facility 08-31-2018.pdf

256K